



James Altobello, Ed. D.
Director of Administration

HAMILTON TOWNSHIP SCHOOL DISTRICT OFFICE OF ADMINISTRATION

James E. Stevenson Board of Education Building
90 Park Avenue
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Extension: 3048

September 15, 2023

To the HTSD Community,

Thank you for making our school opening a success over the past week. It has been a pleasure to see our school halls filled again with students, bringing life and excitement to our school community. As you are aware, the Board of Education and District Administration have made a substantial commitment to enhancing the safety and security of our buildings. To further those enhancements, this memorandum comes to make you aware of a few key updates on student discipline.

First, any student who engages in any form of physical altercation on school property will immediately be suspended from school for 9 days, and a mandatory reentry conference will be required with a parent/guardian and school administration. During this suspension, students are not permitted to participate in any athletic or extracurricular activity. Any student who engages in a second form of physical altercation on school property will immediately be suspended for 9 days, the school will recommend charges of assault to the Hamilton Township Police Department, and the student will immediately lose their athletic and extracurricular participation privileges including formals, proms and graduation. If a student engages in a third form of physical altercation on school property, the student will immediately be suspended for a minimum of 9 days, and an administrative hearing before the Board of Education will be held to determine if that student can continue in the Hamilton Township School District.

Second, any student who engages in a physical altercation on school property and during the course of that altercation fails to adhere to the directions of staff, or in any way engages physically with members of the staff either intentionally or unintentionally as a result of their failure to comply with directions, the student will immediately be suspended for a minimum of 9 days, and an administrative hearing before the Board of Education will be held to determine if that student can continue in the Hamilton Township School District. Additionally, these students will immediately lose eligibility for sports and extracurricular activities including but not limited to formals, prom and graduation.



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Finally, any student who is found to be in possession of, or using a controlled substance including any alcohol or vaping products, or attempts to use a controlled substance including alcohol or vaping products will face an immediate 9 day suspension. During this suspension, students are not permitted to participate in any athletic or extracurricular activity. In addition, the student will be required to be screened immediately for controlled substances by a physician and upon return will have mandatory counseling. If a student is found to be in possession of, or using a controlled substance including alcohol or vaping products a second time, the student will immediately be suspended for a minimum of 9 days and an administrative hearing before the Board of Education will be held to determine if that student can continue in the Hamilton Township School District. Additionally, these students will immediately lose eligibility for sports and extracurricular activities including but not limited to formals, prom and graduation.

While it is our hope that these measures never have to be taken, it is important as we begin the new school year that we are clear and consistent with our expectations. Please take a moment to review this with your children and as always if you have any questions feel free to contact your school administration. We thank you in advance for your support and cooperation.

Educationally Yours,

James Altobello, Ed.D.

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